

**Deerfield Community Preservation Committee**  
**February 11, 2010**  
**Minutes – Approved 3/17/10**

**Meeting convened in Deerfield Town Hall at 7:00 P.M.**

**Members Present:** Rick Andriole, Steve Barrett, Karen Herold - Chair, Bruce Hunter, Liam O'Brien – Vice Chair, Edie Lipp, Roger Sadoski, Bob Underhill

**Members Absent:** Bruce St. Peters – Financial Liaison

**Others Present:** Henrietta Kocot, Sarah Woodbury, Nancy Maynard

**Review of Minutes**

**Motion:** Mr. Hunter moved to accept the minutes of January 14, 2010. Mr. Barrett seconded. Motion passed: 8-0-0

**Savage and Kostiuk Agricultural Preservation Restrictions**

There was discussion of the status of the application for funding for Savage and Kostiuk APRs. Ms. Herold reported that Rich Hubbard had informed her that he expects to submit specific funding requests for the proposed APRs in time for the CPC public hearing on 2/23/10. Mr. Underhill explained that delays at the state level were delaying the whole project. Further consideration was deferred until more information is provided.

**Vote on Applications**

There was discussion about whether to vote on the applications or to wait until the March meeting after the public hearing.

**Motion:** Mr. Hunter moved to vote on the applications that are complete. Mr. O'Brien seconded. Motion passed: 7-1-0.

**Draft Contract**

Prior to voting on the applications, Ms. Herold presented a draft contract for use with the awarding of Community Preservation Funds that had been received 2 days earlier. The contract was developed by town counsel in October at the request of the town administrator at the expense of the CPC. There was lengthy discussion of the contract and strong objections were raised to portions which assign responsibilities to the CPC which members consider beyond their ability or willingness to perform.

**Motion:** Mr. Andriole moved that the Select Board be informed about the Committee's concerns about the contract. Ms. Lipp seconded. Mr. Andriole accepted a friendly amendment from Ms. Herold that the CPC authorize a subgroup to meet with the town attorney and others to discuss the concerns of the CPC. Motion passed without objection.

*Tilton Library*

There was discussion of the Tilton Library application for funding for the restoration of the library front steps, façade and slate roof.

**Motion:** Mr. Hunter moved to vote on the Tilton Library application as one total project and one dollar amount. Mr. Underhill seconded. Motion passed: 5-2-1.

*Municipal Records*

There was discussion of the town clerk's application for funding for the preservation of municipal records. Ms. Herold clarified that the current request is for the first phase of the preservation of municipal records.

**Vote:** 8-0-0.

*Tilton Library*

**Vote:** 6-1-1.

*Sugarloaf Street Cemetery*

There was discussion of the Historical Commission's application for funding for restoration of the Sugarloaf Street Cemetery.

**Motion:** Mr. Underhill moved to approve the Sugarloaf Street Cemetery Project. Mr. Barrett seconded. Motion passed: 8-0-0.

*Town Clock*

There was discussion of the town clock application which addressed its ineligibility due to the proposed substitution of modern materials, when original materials are available; and the general incompleteness of the application due to insufficient information, including the over-estimation of its age by nearly 100 years, no information about the clock manufacturer and the absence of the requested maintenance history and explanation of the need for the work. There was discussion of the Standards of Restoration and differences of opinion whether it was necessary to complete the restoration with original materials. Ms. Lipp indicated that she and the Historical Commission would help the applicant to submit a complete application.

**Motion:** Mr. Barrett moved to table consideration of the Town Clock Restoration Application. Mr. Hunter seconded. Motion passed: 6-0-2.

**Postage**

Ms. Herold requested authorization to expend funds to mail notices of the public hearing to every household.

**Motion:** Mr. Hunter moved to authorize Ms. Herold to expend funds for mailing notices of the 2/23/10 public hearing.  
Mr. O'Brien seconded. Motion passed: 8-0-0.

**Preservation Plan**

Ms. Herold presented the Executive Summary of a 1991 Preservation Plan for Deerfield that was assembled for Deerfield by the University of Massachusetts Amherst and explained that the CPC has a responsibility to update the plan. Ms. Lipp reported that the Historical Commission is beginning to review the plan and may be able to contribute to the update. The discussion addressed strategies for gathering community input on preservation priorities.

**Public Hearing**

There was a discussion of plans for the public hearing which addressed length and order of the presentations by applicants.

**Adjournment**

**Motion:** Mr. Andriole moved to adjourn. Mr. Barrett seconded. Meeting adjourned at 9:37 P.M.